

PBS4 Privacy Notice



PBS4 keeps private information about the people we support



We need to keep this information so we know how to support you



The law also says we need to keep information about the support we provide



We have a responsibility to keep your information safe



Only people who provide you support will see your information usually



We may share this information with your family if you agree or if this is decided to be best for you



People who pay for your support may request to see your information

PBS4 Privacy notice



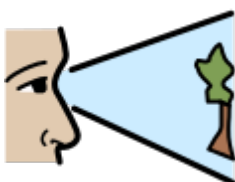
People who monitor PBS4, like CQC, may request to see your information.



We may need to share your information with others if we need to in order to keep you safe. This may be the police or safeguarding



You should be involved in developing the information we hold about you



You can ask to see the information we hold about you at any time



You can ask the manager to see this information



Or you can email feedback@pbs4.org.uk



We will acknowledge receipt within 3 working days, and reply within 28 days.